



## SCHOOL VOLUNTEERS

Dear Parents, Carers and Friends,

We would like to update our list of school volunteers. We would also like to encourage more parents, grandparents and friends to come and support us as volunteers.

If you have some free time and would like to register as a school volunteer please complete the slip overleaf and return to Mrs Richards.

Please feel free to talk to your child's teacher if you are unsure how you can help.

### *Criminal Records Bureau*

Please indicate whether you have a current Criminal Records Bureau clearance certificate (a CRB check!), including when and by whom it was issued and the date (roughly) when you last worked as a volunteer. The last piece of information is important since, under new regulations, if you have not volunteered for more than 3 months we have to consider your CRB as lapsed, and you would need to re-apply for clearance before you could work with the children. I am sorry if all of this seems overly bureaucratic, but I am sure you will agree that the children's safety is paramount.

### *Transport Volunteers*

If you are volunteering to help to transport children to and from events, please indicate whether your insurance is full comprehensive.

Thank-you once again for your continued support.

Yours Sincerely

Miss C Dunleavy  
Headteacher

## TREFONEN VOLUNTEERS

1. Name:

Child's Name / Relationship (If appropriate) :

Contact Telephone Number:

2(a) I would like to register as a regular volunteer at Trefonen Primary School in any / my child's class  
(delete as appropriate).

I am available on \_\_\_\_\_ at \_\_\_\_\_  
(day/s) (time/s)

2(b) I would like to register as an occasional / 'if you are desperate' volunteer by pre-arrangement.

3.

I would like to help with (please tick / delete all that apply) :

- Reading
- General classroom help
- Computer work
- Art / craft activities
- Sports activities
- Supervising children on educational visits
- Anything!
- Other/s:

### TRANSPORTING CHILDREN

I can help with transporting children to / from events (by pre-arrangement) YES / NO

I have fully comprehensive insurance on my vehicle? YES / NO

What kind of seat belts do you have available? (e.g. adult seat belts, child seat belts, child booster seat)

### CRIMINAL RECORDS BUREAU

Do you have a current CRB certificate? YES / NO

When was it issued?

Who was it issued by?

Signed:

Date: