

1. Over-all Strategy

1. Keep Calm
2. Listen to the Experts
3. Make wise and kind choices

2. Specific strategies already in place:

- Staff communication: face-to-face, e-mail, as required. Daily end of day briefing from this week.
- Pupil training in effective hand-washing and general hygiene
- On entry hand-washing regime in place for all visitors
- DfE advice followed in respect of school cleaning regime
- Daily pupil absence monitoring including call back where confirmation /advice / further information as required
- Drop and go / Collect and go at the beginning and end of the school day to reduce unnecessary congregation
- All non-essential visits/visitors/events cancelled. We have defined 'essential' as: would happen during a normal school week. After-school clubs are a normal part of the school's working week. They will continue as long as the club leader is available.
- Regular parent information updates via: web-site / newsletter, with alerts through parent-mail link, alerts also forwarded to FOTS chair to share via FOTS website.
- Daily class 'chat-time' to reduce pupil anxiety

3. Remote Learning Plan / Preparation for school closure

This includes forced closure as a result of: direct instruction from the DfE/Public Health, absence of key staff, disruption to necessary school services, any other reduction in capacity that would make it unsafe for the school to continue operating.

The school management team have been working to put in place our school's **Remote Learning Plan**. This will be in three phases:

<u>Phase 1: Short Term</u>	<u>Phase 2: Medium Term</u>	<u>Phase 3: Long Term</u>
<p>On notification of closure pupils will be issued with physical, named 'Pupil Learning Packs'.</p> <p>This will consist of a core KS 1 or KS2 Pack, with some elements adjusted for class/year group.</p> <p>The pack will include an advice sheet for parents. For pupils' with special educational needs, the packs will include specialised material to replace current additional support .</p> <p>The packs are intended to cover 3-4 weeks of home learning (excluding the designated Easter Holidays).</p>	<p>Additional support, advice and activities will be provided for parents through the Class Portals on the school website.</p> <p>This will include tasks uploaded into the Class Portal, access to on-line materials that the school has already purchased, reference to additional online resources that the school would recommend to parents.</p>	<p>The school is currently preparing to implement Virtual Lessons, delivered through the Microsoft Teams platform.</p> <p>The school has implemented initial training and will continue to work with the local authority to provide additional training to ensure that staff are confident in implementing this plan.</p>

It is expected that Phases 1 and 2 will overlap, and so too will Phases 2 and 3. The school management team will continue to monitor and adjust our response as the situation progresses in light of national/local/school circumstances and as new professional advice is received.

Thank-you in advance for your support.

Cathy Dunleavy

Headteacher

16/03/20