

## Trefonen C.E. Primary School

### Pupil Mobile Phone Policy

At our school, children **are not allowed to use mobile phones** during the school day. Pupils do not need mobile phones in school, and they are **not permitted to access or carry them** at any time during the school day.

We understand that in some cases, children may need to bring a phone to school. This may include:

- Pupils who require a phone to support **co-parenting arrangements**, and
- Older pupils who **travel to and from school independently**.

For these pupils, the following procedure must be followed:

- On arrival at school the pupil should go directly to the school office where they will be provided with a **key to a secure locker**. The pupil will lock away their phone, where the phone will be safely secured for the day and return the key to the office. Pupils collect the key from the school office at the end of the school day to retrieve their mobile phone.
- Phones must remain locked away until the end of the day, when the pupil may collect their phone before leaving the school site.
- Pupils are not permitted to access their phones during the school day.
- Pupils are not permitted to keep mobile phones in their bags, school drawer or on themselves during the school day.
- We would like to ask parents / carers to let us know if your child is carrying a mobile phone for these reasons. This not only helps us to check that they have locked their phone in the secure cabinet, but also helps us to remind pupils to collect it at the end of the day.

This policy helps us ensure a safe, focused, and distraction-free learning environment for all pupils, whilst still supporting parental safeguarding arrangements.

Thank you to parents/carers and support staff for supporting this policy.

Updated 05/03/26