

# Parent forum agenda

Date and time: 15/12/2025

Attendees: Charlotte Wright, Naomi Phillips

## What to discuss

| TOPIC TO DISCUSS                                  | TIME       |
|---|------------|
| Reviewed of actions                               | 15 minutes |
| Oracy Information for Parents and Tongue Fu       | 10 minutes |
| Feedback on different website formats             | 10 minutes |
| Possible Mental Health Nurse Workshop             | 10 minutes |
| Impact and sustainability of new Christian Vision | 10 minutes |

## Minutes and actions

| MINUTES AND ACTIONS   | BY WHOM   |
|---|---|
| Review past actions: We have continued to provide parents with access to Class Dojo (weekly), Newsletter (weekly) and the website. Feedback on the changes to the newsletter are positive and indicate it is easier to use. Videos and links on class dojo re phonics and reading are useful as a point of reference/way to access help. Feedback on the small maths book that went home for 'workings out' have been positive. The homework policy is presently being reviewed inline with our new Christian vision. |   |
| Oracy Information for Parents and the Tongue Fu intervention was shared and suggestions for adaptations were made relating to the vocabulary used and purpose. The Oracy Information sheet for parents will be updated and shared.  | Head teacher – Cathy Dunleavy<br>Deputy Head teacher – Naomi Phillips                     |
| Standard and Premium website designs were explored and we discussed the merits of the designs and the importance of being 'mobile first' and compliant with WCAG accessibility. The 'Premium' design was considered to be the better design to support our school website.  | Head teacher – Cathy Dunleavy<br>Deputy Head teacher – Naomi Phillips                     |
| The parent workshop offers from Shropshire, Telford and Wrekin's Mental Health Support Team – Bee U were considered with 'Understanding Children's Worries' being selected. NP will liaise with the pastoral lead and mental health nurse to confirm a date and time for the workshop for parents.  | Deputy Head teacher – Naomi Phillips<br>Pastoral lead – Cath Lewis<br>Mental Health Nurse |
| The launch and sustainability of the new Christian Vision 'Shine Your Light' were discussed and ways in which school could engage with parents linked to the values of kindness, friendship and respect. The new vision was felt to be more relatable and was launched through Class Dojo. It will next be embedded in activities/policies shared with parents e.g. homework policy, pupil Shine phone calls and Shine assemblies.  | Deputy Head teacher – Naomi Phillips<br>Teaching staff                                    |
| The role of School Council was discussed and appointments and actions will be communicated with greater clarity to parents through Newsletters and Class Dojo.  | Deputy Head teacher – Naomi Phillips<br>School council                                    |

Date of next meeting: 15.12.2025