



KEY INFORMATION

TIKTOK Safeguarding Alert

NHS England has sent a TIKTOK safeguarding alert and asked schools to remind parents/carers and the bill payer of any mobile device, of their responsibility to monitor the content and share any safeguarding concerns.

Resources available to support you:

'What I wish my parents or carers knew...': A guide for parents and carers on managing children's digital lives | Children's Commissioner for England

Keeping children safe online | NSPCC

Keeping children safe online | Barnardo's

Primary online safety for teachers

Support for parents and carers to keep children safe online - GOV.UK

AUTHOR VISIT

On Monday 26th January author Michael McCarthy will be visiting school and all KS1 pupils will receive a copy of his book All Aboard and take part in a workshop – free!

CLERK TO GOVERNORS VACANCY - This term we are recruiting a Clerk to the Governors, please see the advert at the end of this newsletter if you are interested.

BOOKINGS FOR PARENTS' MEETINGS

Booking for Parents' meetings on the School Cloud will go live next week on 29th January at 9am and will close on 20th February at 12.00 noon. Instructions on how to access the meeting are at the bottom of this newsletter. Individual class dates in 'Key Dates' below.

<https://trefonen.parentseveningsystem.co.uk>

KEY DATES

PARENT'S 'BOOK LOOK' – Tuesday 3rd Feb – 3.30pm – 4.45pm. You are welcome to come in and sit with your child whilst looking through their work with them.

POETRY RECITALS – Thursday 26th and Friday 27th February

The pupils are all asked to learn a poem, off by heart, to perform in front of their class, as part of their oracy curriculum. These are wonderful to listen to and the children really enjoy taking part. Please help your child/children to choose and learn a poem so that they can deliver it clearly, with expression. Your child/children will need to be ready to perform their poem by Thursday 26th February. Thank you.

BOOKINGS FOR PARENTS' EVENING

Booking for Parents' meetings on the School Cloud will go live on 29th January at 9am and will close on 20th February at 12.00 noon. Instructions on how to access the meeting are at the bottom of this newsletter <https://trefonen.parentseveningsystem.co.uk>

Robins

24th Feb – 3.50am-5.00pm

3rd Mar – 9.10am – 12 noon

Nightingales

24th Feb – 3.50pm – 5.00pm

5th Mar – 9.00am – 12.10 noon

Wrens

23rd Feb – 3.50pm – 5.30pm

2nd Mar – 9.10am – 12 noon

Puffins

25th Feb – 3.50pm – 5.30pm

4th Mar – 9.10am – 12.00 noon

Hawks

26th Feb – 3.50pm – 5.30pm

6th Mar – 9.10am – 12 noon

World Book Day – Thursday 5th March

To celebrate World Book Day, all pupils are invited to dress up as a character from any book. The World Book Day website has some fantastic free ebooks and many other wonderful resources, including ideas on sharing stories with your child.

Thank you!

SCIENCE FAIR – Thursday 12th March and the final deadline for all submissions is Friday 13th February. Further details are available on Class Dojo or ask at the office if you do not access Class Dojo.

AFTER SCHOOL SPORTS CLUBS FOR SPRING HALF TERM

Please find information for next half term's clubs below. Sign up is on a first come first come basis via ParentPay, but please let us know if you missed to get a place so as we can reserve a place on the next block if possible.

MONDAY- Y3/4 Dance (boys and girls) with Chloe Elizabeth Dance teacher 3.25pm- 4.25pm 20 spaces for 5 weeks. Cost £15.00. Starts Wednesday 14th Jan.

This has been opened to pupils who have not started Dance yet with 3 weeks left go (till the end of the 5 week period) at £9.00.

TUESDAY - Key Stage Two Multi-sports (Y3-6) with Marches Academy Trust sports coach 3.25pm-4.25pm 12 spaces for 5 weeks. Cost £15.00. Starts Tuesday 13th Jan.

WEDNESDAY – Netball Yr 5 and 6 with Mrs Drury will begin again on 28th January for 5 sessions Year 5/6 boys and girls. We'd love some new players to join us for these weeks. Mrs Drury 3.25pm- 4.05pm. 18 spaces for 5 weeks. Cost £7.50

WEDNESDAY – Cross-country Yrs 3, 4, 5 and 6 with Mrs Phillips. Starts 14th January for 5 sessions 3.25pm- 4.05pm. 20 spaces for 5 weeks. Costs £7.50

THURSDAY - Year 1 and 2 Multi-sports with Marches Academy Trust sports coach 3.25pm-4.25pm 12 spaces for 5 weeks. Cost £15.00. Starts Thursday 15th Jan.

OUR SCHOOL COMMUNITY UPDATES

FOTS NEWS

“FOTS are delighted to announce one of our best Autumn term fundraising totals ever - £2215! Thanks to all of you who donated items, money and time and of course all the parent interaction with our various fund raising events!

Some of the money was well spent on Christmas activities and supplies for parties for the Children, alongside school trips, ice creams and of course the Panto making a total of around £1200 donated to school so far this school year with much more already promised.

We had a great turnout at our meeting on Tuesday and agreed to fund the refurbishment of an area behind Puffins class to be used as a forest school type area. Work will start on this area on Friday 30th January so if anyone can spare some time to help us clear it on that day, please get in touch.

This half term we have a Valentines cake sale on 13th February. All donations of cakes are greatly appreciated. Please let us know if you are able to donate!

More events to be announced next week!

Finally, we have extended the snack selection for KS2 on the Friday FOTS Tuck Shop - all items still 50p each. This now includes some chocolate biscuits and crisps.

As always we value your feedback so please do let us know your thoughts by emailing parent contact at school. If anyone can spare any time to help, please get in touch in person, on Facebook or email friendsoftrefonenschool@gmail.com

ALL SAINTS CHURCH

Church services are now generally at 10.00am on a Sunday though there are exceptions. Please try and arrive at the church with some time available to be shown to your seats.

January

Sunday 25th – Morning Worship – 10am

Sunday 31st – Morning Worship – 10am

February

Sunday 1st Feb - Holy Communion service at 11am, note change of time.

Sunday 8th Feb - Morning Worship 10am

Sunday 15th Feb - Morning Worship 10am

Wednesday 18th Feb - Ash Wednesday service 12noon

Sunday 22nd Feb - Morning Worship

Trefonen Church is open during the day at least between 10 and 4 and can be used for prayer and quiet reflection. Go to <https://borderparishes.org.uk/index.php/trefonen/> for details.

In relation to the following notices the school accepts no responsibility for verifying the suitability of the providers for the events. Parents should exercise their own judgement.

BOOKINGS FOR PARENTS' EVENING

Booking for Parents' meetings on the School Cloud will go live on 29th January at 9am and will close on 20th February at 12.00 noon.

Please follow the instructions below to make an online appointment to meet your child's teacher, via video-link. Appointment times are at ten-minute intervals.

<https://trefonen.parentseveningsystem.co.uk>

Use your address bar to locate this site, do not use the Google browser. Complete your details on the login page where you will also need to complete your child's details. Click on 'login' when this has been completed.

Click on the date/s you wish to book with your child's teacher. Continue to book appointments. We recommend using the manual option.

Click in any of the green cells to make your appointment. Blue cells signify where an appointment has already been made. Grey cells are unavailable.

Confirmation of your appointment will be shown on the screen and you will have the option to print.

To change an appointment, delete the original by hovering over the blue box and click 'delete'. You can now choose an alternate time.

Your booking will appear on the 'My Bookings' page. An email confirmation will have been sent to you from the information you entered when you logged in initially. You can also print the confirmation off by pressing 'print' so you will have the date to remind you.

After completing, please remember to sign out.

Unfortunately, due to staff workload we are not able to offer appointments outside these times.

POST of Minute Taker/Clerk to the Governing Body for Trefonen C of E Primary

This is a permanent role required as soon as possible

Rate of Pay – Negotiable per hour depending on role and experience
The Governing body at Trefonen CE Primary School are seeking to appoint a Minute Taker or New Clerk for the official Governor meetings. The post is flexible, so we will consider appointing a minute taker for the meetings. The ideal would be to appoint a qualified clerk, or someone who is willing to undergo the clerk training provided. The two different job descriptions summaries are given below to indicate how they are different.

Minute Taker

- Need to be available for normally 4 meetings a term between 3.30pm and 6pm normally on a Thursday. There may be some meetings that take place between 1.30 and 3.30pm. The dates for the meetings are agreed at the start of the school year. Future dates can be flexible for the right candidate. Additional time is allowed after the meeting for writing up and distributing minutes.
- Complete accurate minutes for the meeting to a set template.
- Time allocated after the meeting to complete minutes and email out to Chair and Headteacher.

Clerk (summary of role in addition to tasks described in minute taker role)

- Possibly undergo clerking training and provide legal and procedural advice to governing body.

- Assist in the preparation of the agenda to ensure statutory compliance.
- Keep update records of committee membership, attendance at meetings and terms of office.
- Maintain a record of governor training.

A full job description of the clerking role can be forwarded with other details. Training for full clerking role could be provided for the right candidate. In both roles any applicant must be able to work using Microsoft and its various applications.

If you are interested please email the Chair of Governors at - kirk.m@trefonen.shropshire.sch.uk

An interview between the Chair and Head of the School would follow for any suitable candidates. Trefonen School is committed to safeguarding and promoting the welfare of children and expect all staff and volunteers to share this commitment and we follow all safer recruitment processes and checks. The successful applicant will be subject to an enhanced DBS check and satisfactory references prior to taking up the role.

Trefonen School - Holiday and Event Calendar 2025/2026

2026	
Spring Term	
Monday 26 th Jan	Author visit to KS1
Tuesday 3 rd Feb	Parent 'Book Look' 3.30 – 4.45pm
Tuesday 10 th Feb	Safer Internet Day
Monday 23 rd Feb – Friday 6 th March	Parent Teacher meetings (Video call)
Thursday 27 th Feb	Poetry recitals
Friday 28 th Feb	Poetry recitals
Monday 16 th – Friday 20 th Feb	Spring Half Term Holiday
Thursday 5 th Mar	World Book Day – dress as a book character
Thursday 12 th Mar	Science Fair
Friday 27 th Mar	End of Spring Term
Monday 30 th Mar – Friday 10 th Apr	Easter Holiday
Summer Term	
Monday 13 th Apr	Start of Summer Term
Monday 4 th May	Bank Holiday
Monday 25 th – Friday 29 th May	Summer Half Term Holiday
Friday 17 th Jul	End of Summer Term
Monday 20 th Jul – Friday 28 th Aug	Summer Holiday
Monday 31 st Aug	Bank Holiday
Autumn Term	
Tuesday 1 st Sept	PD Day
Wednesday 2 nd Sept	Start of Autumn Term
Monday 26 th – Friday 30 th Oct	Autumn Half Term Holiday
Friday 18 th Dec	End of Autumn Term
Monday 21 st Dec – Friday 1 st Jan 27	Christmas Holiday
2027	
Spring Term	

Monday 4 th Jan	PD Day
Tuesday 5 th Jan	Start of Spring Term

www.trefonenschool.co.uk
parentcontact@trefonen.shropshire.sch.uk

FREE SCHOOL MEAL INFORMATION

If anyone thinks that their child may be entitled to a Free School Meal, please complete the form online or visit the school website Parents – Lunch Menus - down load the form at the of the page.

<https://www.shropshire.gov.uk/free-school-meals/are-you-eligible-for-free-school-meals/>

EMERGENCY CLOSURE INFORMATION

In the event of an emergency closure, we will alert you through ParentPay email alert. We will also post information on our school website and through the Shropshire Council website:

<https://shropshire.gov.uk/school-closures/primary-schools/>

Information will also be shared on Radio Shropshire 96FM
